

You have confirmed that you do not want a Zoom for Healthcare account but you would like to keep your existing Zoom account for personal use only (you will not use it for work).

1 Follow option A or B.

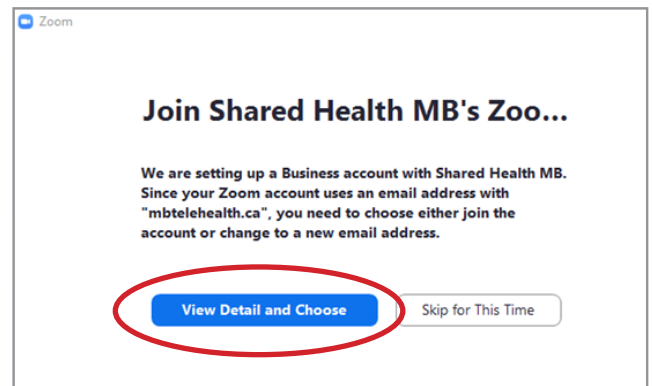
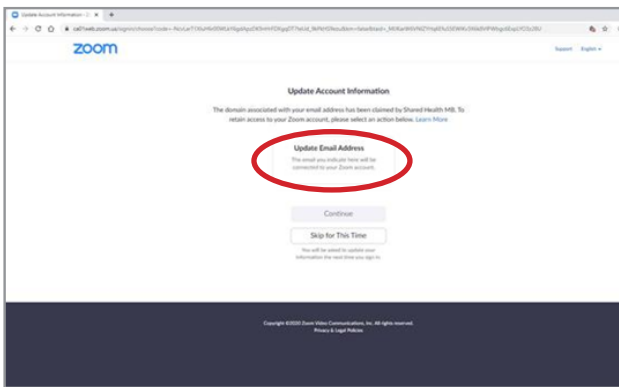
OPTION A: You usually log into the web app using <https://zoom.us>.

**OR**

OPTION B: You usually log into the desktop app.

Click **Update email address**.

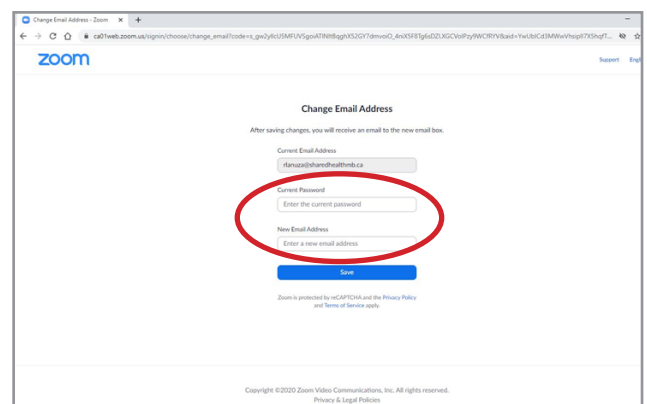
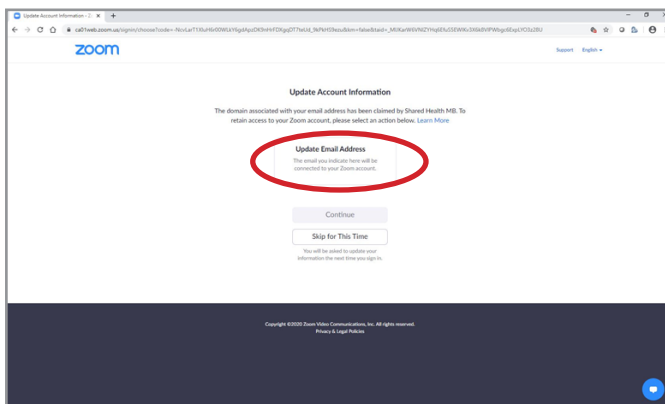
Click **View details and Choose**.



ⓘ If you chose "Skip for this time" you will automatically be forced to change your email after the 3rd skip attempt (you will then start at step 2 below).

2 You will be re-directed to this page. Click **Update email address** and then click **Continue**.

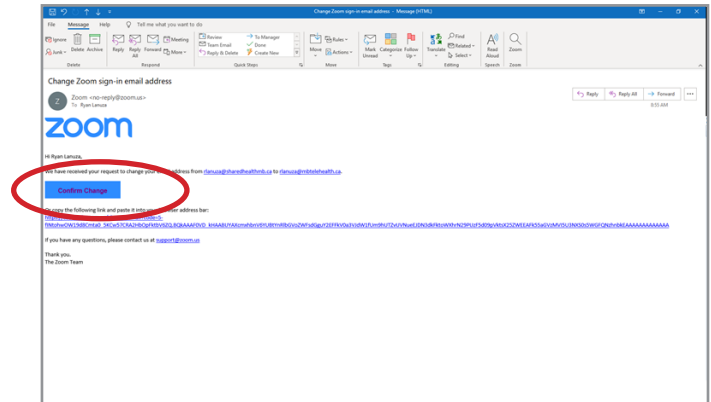
3 Enter your Zoom password and your new email address. (Note: Do not use a Shared Health email domain for your personal zoom account; see page 3 for a list of these domains.)



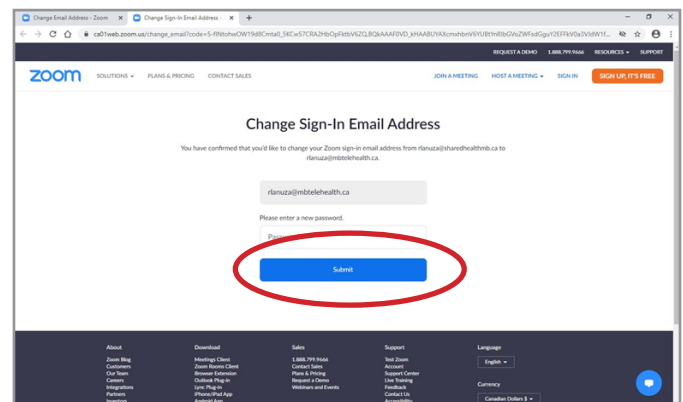
**4** You will see this **Change Email Address** message on the page.



**5** Open up the email you received (Outlook, Gmail etc..) and click **Confirm Change**.



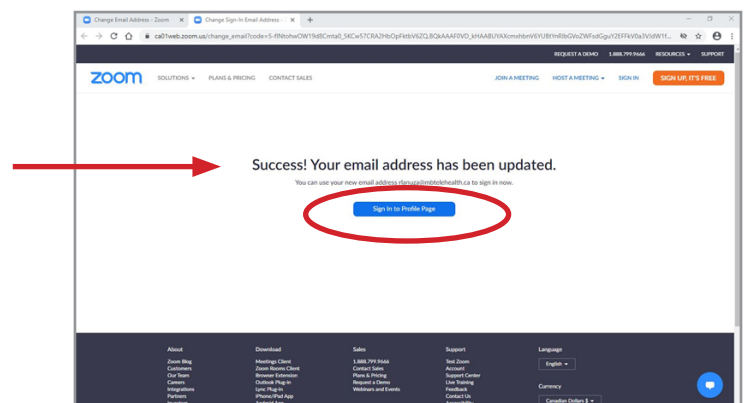
**6** You will be re-directed to this page. Enter your password and click **Submit**.



**7** The page will refresh and you will see this message that your email has been updated.

Click **Sign in to Profile Page**.

The process is now complete.



**Do not use any of the email domains listed below.**

Note: This list of Shared Health email domains is subject to expansion.

calvaryplace.mb.ca  
cancercare.mb.ca  
ccsmanitoba.ca  
choosingwiselymanitoba.ca  
churchillrha.mb.ca  
cjrg.ca  
digitalhealthmb.ca  
dsmanitoba.ca  
exchange.hsc.mb.ca  
ggh.mb.ca  
healthcareersmanitoba.ca  
hsc.mb.ca  
ierha.ca  
manitoba-ehealth.ca  
manitoba-physicians.ca  
mdc-dlc.ca

mhpnetwork.ca  
middlechurchhome.mb.ca  
norwestcoop.ca  
norwesthealth.ca  
nrha.ca  
panamclinic.com  
rhc.mb.ca  
rhcf.mb.ca  
santeenfrançais.com  
sbgh.mb.ca  
signupforlife.ca  
sogh.mb.ca  
stresshacks.ca  
womenshealthclinic.org  
wrha-ch.ca  
wrha.mb.ca