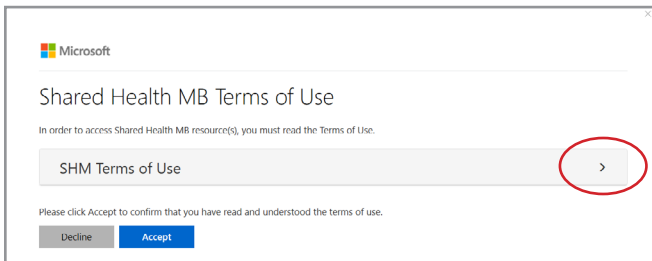
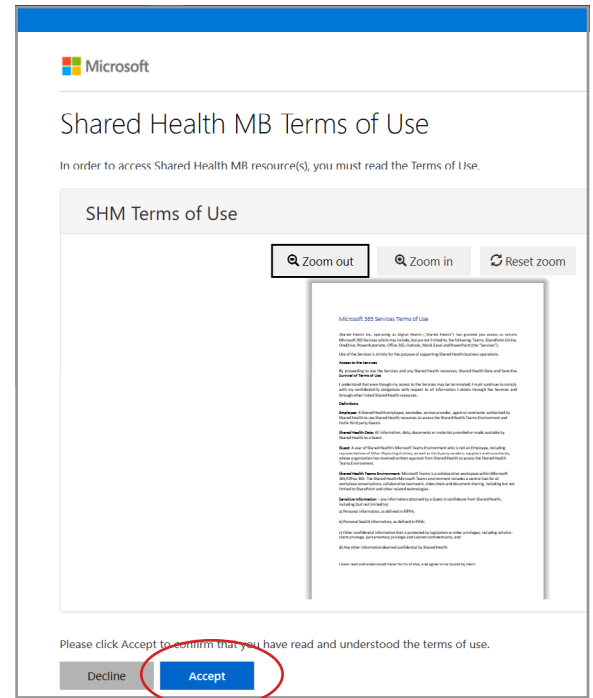


In order to access Shared Health resources such as Microsoft Teams, you will need to review and accept the Terms of Use each year, or whenever the Terms of Use are updated.

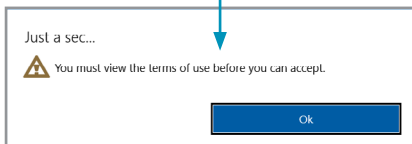
1 Click on the arrow to open the Terms of Use.



2 Review them, scroll to the bottom and click **Accept**.



⚠️ If you try to click **Accept** before opening and reviewing the Terms of Use you will get this message. Click **OK** to continue.



⚠️ Troubleshooting

If you click **Decline**, you will get this message and you will not be able to access Microsoft Teams until you Accept the Terms of Use. Click **Back** in order to accept the Terms of Use.

If you see this screen, click the **X** to close the window and you will be taken back to the Terms of Use screen, where you can proceed to Accept the Terms of Use.

