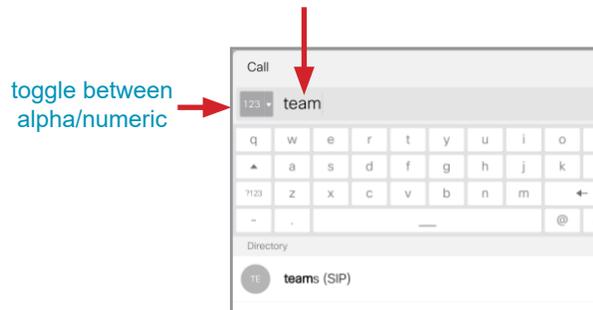**.:*MBTelehealth®**

A Shared Health Service

Follow these instructions to connect to a Microsoft Teams meeting using your MBT Videoconference equipment
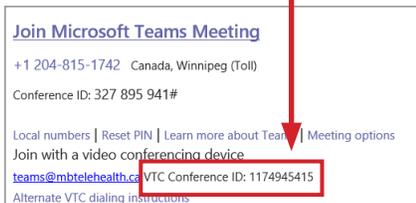
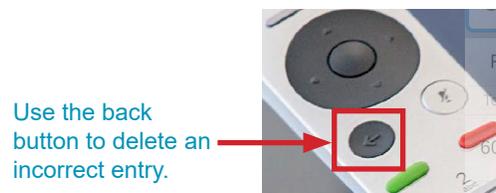**1** Press the green **Call** button on the remote and then arrow up to the search field and type **team.**

toggle between alpha/numeric →

2 Select **teams (SIP)** and then tap **Call.**

3 Find the **VTC Conference ID** on the Teams meeting invite.

Join Microsoft Teams Meeting

+1 204-815-1742 Canada, Winnipeg (Toll)

Conference ID: 327 895 941#

Local numbers | Reset PIN | Learn more about Team | Meeting options
Join with a video conferencing device
teams@mbtelehealth.ca VTC Conference ID: 1174945415
Alternate VTC dialing instructions

4 Using the keypad on the remote, enter the **VTC Conference ID,** followed by the # key to connect.

Use the back button to delete an incorrect entry.

5 Press the red **End call** button at the end of every call.

⚠ • If you connect before the other site, you will remain on the **Welcome** screen until they connect; once they do you'll be launched directly into the meeting.

• If you see the message "**the other participants are audio only"**, remind them to turn on their camera so you can see them.