

Touch Screen Control



How to use the Touch Screen



Tap the touch screen to wake up the system.



Tap a button to activate its function.



Scroll in lists using an up or down sliding motion with your finger.

Note: Tap anywhere outside a menu to exit

Camera Controls and Presets

Control your Camera (Near End)

1. Tap **Camera** to access **Camera Controls**.
2. Use the **Zoom + and -** and the **Arrows** to adjust the camera angle.
3. To use a Preset, tap the desired Preset (to the right of the camera controls).

Add/Modify a preset

1. To add a new camera preset tap **Camera**, adjust the camera as required.
2. Tap **Add new Preset**, type a name and tap **Save**.
3. To modify, adjust your camera using the controls and tap the arrow ▼ to the right of the preset to be modified and select **Update to current position**.

Control the other site's Camera (Site to Site Calls only)

1. Tap the participant box and tap **Camera**. Move their camera using the Arrows and +/-.

Camera Controls



Zoom +/-

Arrows Pan/Tilt

Preset List

Placing a call

Using the contact list

1. From the home screen, tap **Contacts** and tap the **Directory** tab.
2. Scroll through the list or tap the search field to activate the keyboard. Start typing the name of the site; the list will continue filtering as you type. You can scroll at any time.
3. Tap to select the site and tap **Call**. Tap **End** to terminate the call.

Using a phone number (out of province/network calls)

1. Tap **Dialpad** and type the number provided (It will be a 13 digit # starting with 861).
2. Tap **Call** to connect and tap **End** to terminate the call.

*Note: If you are participating in a multi-site event (3 or more participating sites) you will be automatically connected by the MBTelehealth service desk. **Do not** attempt to connect to another location.*



Display Your PC Image

1. From the home screen, tap **Presentation**. Tap **Present** to share content and **Stop Presenting** to stop.
2. In presentation mode, tap **Layout** and tap your selection. To exit without changing anything, tap **Layout** again.
3. Tap **Selfview** and **Maximize** to share your presentation full screen for the local audience.

Change your layout in a multi-site event

1. Tap the participant box and tap **Camera**. Use the **Up/Down** arrows to scroll through the layout options.
2. Tap the participant box and tap **Turn Off** to return to Near End.
3. If you do not see the participant box during a call, tap the "orange" site banner.



Note: Multi-site (MCU) sessions will be connected to the event automatically **at the scheduled start time** and automatically disconnected **at the scheduled end time**. ***There will be a 10 minute warning prior to the disconnection.